

MEMORANDUM OF UNDERSTANDING

between

The University of Jordan (The Hashemite Kingdom of Jordan)

and

The Institut Catholique d'Etudes Supérieures (France)

Whereas common interests led to an exchange of communications and visits between officials of the University of Jordan and the Institut Catholique d'Etudes Supérieures, resulting in exploration of possible cooperative endeavors between the two institutions:

Whereas the University of Jordan and the Institut Catholique d'Etudes Supérieures recognize the significance of internationalizing the development of their students and faculty :

The University of Jordan, located in Amman, the Hashemite kingdom of Jordan, and represented by its President, Professor Khaled Al-Karaki

And

The Institut Catholique d'Etudes Supérieures (ICES), located at La Roche-sur-Yon, France, and represented by its General Director, François Boulétreau,

Agree to the following :

Article 1 :

With the aim of promoting friendship cooperation, and joint efforts between their faculty and students, the Institute Catholique d'Etudes Supérieures and the University of Jordan hereby agree to work together to enhance the exchange of persons and knowledge and to encourage collaborative projects and research.

Article 2 :

Opportunities for cooperative research, with or without the exchange of visitors, will be explored and encouraged.

1. The two parties will work out a system of priorities for joint projects.
2. The priorities will be agreed upon by the two parties during the lifetime of this memorandum of understanding.

Article 3 :

The two parties will work together on implementable projects.

Article 4 :

Each party will consider receiving faculty members and/or researchers.

Article 5 :

Each party will endeavor to provide administrative and/or logistical support for the guest concerned in the host country according to whatever resources are available.

Article 6 :

An exchange of students will take place between the two institutions.

A- Principles

1. Student exchanges will be on a one-to-one basis. The number of students being exchanged will not necessarily balance exactly in any given year but should be approximately equal over a five-year period.
2. Exchange students shall pay tuition and emolument fees to the home institution which will pay tuitions for incurred fees at host institution.
3. The number of students to be exchanged in any semester will be determined by mutual consent of the participating institutions on an annual basis.
4. Withdrawal by a student prior to the end of the exchange period will not affect the status of their counterpart.

B- Application

1. Students who wish to participate in the exchange should submit applications to the international programs co-ordinator (or other designated official) of their home institution.
2. The home institution co-ordinator shall arrange for appropriate review of applications and selection of students to participate based on the following criteria:
 - A - Academic record.
 - B - Degree of fluency in language of instructions.
 - C - Relevant and appropriate curricular interests.
 - D - Other criteria that home institution may wish to impose.
3. The home international exchange co-ordinator shall normally forward the approved applications to the host institution not later than May 30 for Fall semester applications and October 31 for Spring semester applicants.
4. The host institution co-ordinator will arrange for or assist in the procurement of all visa documents for exchange participants.

C - Registration

1. Exchange students shall pay tuition fees to and be enrolled at the home institution.
2. Students will receive all orientation and registration material from the host international exchange co-ordinator with instructions to proceed through the registration procedures of that institution.
3. All students must register on a full-time basis.
4. Exchange students shall be accorded the same rights and privileges of regular students at the host institution. They shall not be permitted to matriculate for academic degrees unless authorized.
5. Record will be established for exchange as if they were regular matriculated students of the host institution. An official transcript of course work and grades will be mailed to the Exchange co-ordinator of the home institution.

D - Students Obligation

1. Exchange students are responsible for providing their own international transportation.
2. Exchange students are responsible for their own financial support, and the host institution bears no responsibility for providing funds to an exchange student for any purpose.

4. Exchange students are responsible for securing their own housing accommodation. Students will receive a list of available accommodation from the host international co-ordinator; students interested in living in university housing, if available, should apply to the housing office of the host campus through the host international exchange co-ordinator.
4. Exchange students are required to be covered by health insurance in the host country.

Article 7:

This MoU shall become effective upon signature of both parties and be valid for five years from the date of signature.

Either party may terminate the MoU on twelve months notice, provided that exchange in progress or agreed to are not interrupted. Revisions to the MoU may be proposed at any time and become effective from the date they are signed.

Date: 17.2.2009

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Professor François Boulétreau
General Director
Institut Catholique d'Etudes Supérieures



Professor Khaled Al-Karaki
President
University of Jordan